

# 2015 RENTAL REGISTRATION & RENEWAL

## NOW OPEN

William "Buddy" Christopher, Jr., Commissioner  
Will Onuoha, Assistant Commissioner  
Mayor Martin J. Walsh



- ✓ Safe
- ✓ Sanitary
- ✓ Legal
- ✓ Code Compliant

The 2015 annual registration for all private rental units is now open. In accordance with the City of Boston's Rental Registration and Inspection Ordinance, CBC 9-1.3, all private rental property owners are required to register or renew their rental registration with the Boston Inspectional Services Department (ISD).

The purpose of the Rental Registration and Inspection Ordinance is to ensure all rental units are safe, sanitary and in compliance with the Massachusetts State Sanitary Code. The registration program allows the department to clearly identify property owners, ensuring they are aware of and in compliance with all rental housing regulations and requirements. The registration fee is \$25 per unit, for the initial registration, and \$15 per unit for renewal (large buildings will be assessed a maximum of \$2500 per building or \$5,000.00 per complex.)

***Owner-occupied properties with six rental units or less are not required to pay the registration fee, however, they are required to register.***

Rental property owners can register online at [www.boston.gov/isd/housing](http://www.boston.gov/isd/housing) or visit the Housing Division at 1010 Mass Ave., 5th Flr. Boston where staff will be available to assist with the registration process. Property owners may also pick up an application from the Housing Division, call to request an application by mail, or download a pdf copy from our website [www.cityofboston.gov/isd/housing/rental](http://www.cityofboston.gov/isd/housing/rental)



### LANDLORD BENEFITS

- ◆ Educates owners regarding code requirements
- ◆ Provides owners with a written record of the conditions of property
- ◆ Helps to protect property owners from claims of renting substandard unit(s)



### OCCUPANT BENEFITS

- ◆ Ensures rental units are safe and legal
- ◆ Educate tenants of their rights and responsibilities
- ◆ Increases the availability of safe, healthy homes



Boston Inspectional Services Department, Housing Division: 1010 Mass Ave. Boston, MA 02118

For more information regarding the Rental Ordinance log onto [www.cityofboston.gov/isd/housing](http://www.cityofboston.gov/isd/housing) or email: [rentalprogram@cityofboston.gov](mailto:rentalprogram@cityofboston.gov) or call 617-635-1010